

Phil Norrey
Chief Executive

To: The Chairman and Members of
the East Devon Highways and
Traffic Orders Committee

County Hall
Topsham Road
Exeter
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EX2 4QD

(See below)

Your ref :
Our ref :

Date : 15 July 2016
Please ask for : Stephanie Lewis 01392 382486

Email: stephanie.lewis@devon.gov.uk

EAST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Monday, 25th July, 2016

A meeting of the East Devon Highways and Traffic Orders Committee is to be held on the above date at 10.00 am at The Knowle, Sidmouth to consider the following matters.

P NORREY
Chief Executive

A G E N D A

PART 1 - OPEN COMMITTEE

- 1 Apologies
- 2 Election of Chairman and Vice-Chairman
In accordance with the Council's Constitution the Chairman and Vice-Chairman of this Committee must be a County Councillor.
- 3 Minutes (Pages 1 - 4)
Minutes of the meeting held on 18 March 2016.
- 4 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as a matter of urgency.

MATTERS FOR DECISION

- 5 Updated Road Warden Scheme
Presentation by Victor Gough

- 6 Wildlife Verges
Presentation by the Head of Planning, Transportation and Environment

Electoral Divisions: All in East Devon

- 7 Sidmouth to Sidbury Cycle and Walking Route Development (Pages 5 - 10)
Report of the Head of Planning, Transportation and Environment (PTE/16/40)

Electoral Divisions: Sidmouth and Sidford, Ottery St Mary Rural

- 8 27 Highways Safety Policy (Cabinet Minute *403/14 October 2015)
To note the following reference from Cabinet for information. Report HCW/16/39 can be found at:

<http://democracy.devon.gov.uk/ieListDocuments.aspx?CId=133&MId=160&Ver=4>

“(a) that the Highway Safety Policy set out in Appendix A to Report HCW/16/39 be approved and the Head of Highways, Capital Development & Waste be authorised, in consultation with the County Solicitor and the Cabinet Member for Highway Management and Flood Prevention, to approve further minor amendments to the Highway Safety Inspection Policy prior to the next full review in September 2018;

(b) that Highways & Traffic Order Committees be made aware of the revised operational policy.”

Electoral Divisions: All in East Devon

- 9 Locality Budgets for Highway Maintenance
In accordance with Standing Order 23(2) Councillor Knight has requested that the Committee consider this matter.

STANDING ITEMS

- 10 Petitions/Parking Policy Reviews
[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council’s Petition Scheme]
[\(https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7petition_scheme/\)](https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7petition_scheme/)

MATTERS FOR INFORMATION

- 11 Action Taken Under Delegated Powers (Pages 11 - 12)
Report of the Head of Highways, Capital Development and Waste (HCW/16/65)

Electoral Divisions: Broadclyst & Whimble and Budleigh

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Part II Reports

Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).

Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Agenda Items and Attendance of District & Town/Parish Councillors

Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.

Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee.

For further information please contact Stephanie Lewis on 01392 382486.

MembershipCounty Councillors

Councillors Bowden, Channon, Diviani, Hone, B Hughes, S Hughes, Knight, Moulding, Randall Johnson, Wragg, Wright.

East Devon District Council

Councillors B Bailey, M Coppell and P Stott

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Stephanie Lewis on 01392 382486.

Agenda and minutes of the Committee are published on the Council's Website

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Public Participation

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the third working day before the relevant meeting.

For further information please contact Stephanie Lewis on 01392 382486.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

Mobile Phones

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



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